

**A HELPFUL LIST OF WHO LEADS WHAT IN THE CHURCH
(Current as at 08/02/2018)**

Contact details are available on Hughes Online or see the Church Office

Description	Who	Notes
Am service organisation	Church office + Krystle Siers	
Announcements planning	Geoff Harding with Krystle Siers (Worship) and office	Please see Geoff re. announcements. So there's not too many we only do announcements that concern the whole church, not subset groups. We plan them out as best we can, so there's not too many in one service.
Bible study groups evening congregation	See right	Alex Sivatchenko, Phil Swan
Bible Study groups morning congregation	Paul Hazell	
Board	Richard Thackway (on leave) Rob Allen (Treasurer) Pui Cheung Alex Sivatchenko Paul Hazell Jillian Harding	This church is run by congregational governance. The Board are subject to the members and operate within the church Constitution. The Board deals with the legal and financial obligations of the church, as well as overseeing church and ministry functioning guided by the yearly plan.
Boys' Brigade	Ron Van der Gugten	
Bubs and Us	Amy Allen	
Budget and expenditure	Rob Allen (Treasurer)	
Building extension	Dennis Barnes	
Calendar (Church bookings)	Samantha Junor	Internal and External organisations bookings. Make sure you book the church – we are a busy place!
Children ministry	Jo Hazell	See “Lighthouse Kids”
Christian Education in Schools (CEIS)	Jo Hazell	A Canberra-wide ministry. Hughes particularly looks after Hughes Primary. We would like to do more for Malkara. We'd like to expand into Garran Primary but need more helpers.
Christianity Explored	David Cusack	
Church Directory	Elizabeth Harding	Is Digital and is called Hughes Online. Hard copies are available on request from the church office. To be listed in the directory fill in a consent form (church office)
Church Meetings Chair and planning	Church Secretary	See back page of Hughes News
Communications [David Sibley] - website, social media	David Sibley	Mostly strategic, but also some practical. If anyone has an interest in communications (social media, design work, advertising) and would like to help, please contact David Sibley.

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Counselling	Christine Hosking (Care worker) + Interim	Note, for serious life changing and impactful issues (marriage issues, mental health and wellness etc), the Pastor already refers people to professional counselling services. Christine will do the same. She will also find friendship support within the church, if required.
Crisis Visitation	Christine Hosking (Care Worker)	
Discipleship	Vacant	We need someone to run the Bible study group network
Door stewards	Marinko Avramov	Roster - could always do with more help
Elders	Mike Perry, Mike Siers, Glendan Krause	Elders are available to support the Pastor and the Board and Ministry Leaders, for spiritual guidance for individuals, for help to overcome ministry difficulties.
Emergency care as needed	Christine Hosking (Care worker) + Interim	
Evangelism	David Cusack	Christianity explored courses
Evening Service meal coordinator and rosters coordinators	Phil and Alex Swan	Evening Service Door stewards and welcoming; family prayer, bible reading: We have a clipboard roster system where people sign up
Facebook	David Sibley	
Facilities	Vacant	For building plans, repairs, church working bees
Faith and Bible questions	Andy McConaghy (Interim Pastor) + see Elders above	Please contact and they will make sure someone in the congregation with knowledge and wisdom helps you.
Finance Officer	Angela Ede	The Finance Officer is supported by the Treasurer (Rob Allen). Works in Church office.
Food bank	Liz Jarvis	Emergency meals as required
Funerals	Contact Mike Perry or church office (Andy McConaghy Interim Pastor)	
Girls' Brigade	Rachelle Laudenbach	
Hospital visitation	Christine Hosking (Care worker)	As per current. There are a number of church family who also help with this.
Hughes online (digital directory, group coordination tool)	Elizabeth Harding	Church office
Kids Hope	Jo Hazell	One-on-One Ministry to the children in Hughes Primary School

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Ladies Morning Tea Group	Marj Lane and Heather Johnson	Morning tea for ladies. Contact Marj for details of next morning tea.
Library	Reeni Premnath	The church has a library of Christian books you can borrow. It is an honour system.
Lighthouse Kids	Jo Hazell	A Sunday morning programme for the children to help them understand and grow in their faith. Held during the morning service.
Meetings with Interim Pastor	Elizabeth Harding	
Membership comings and goings	Mike Perry	In role as Acting Church Secretary
Missions	Susan Curbishley and team	Local, national and international
Morning Service After Service Prayer team coordinator	Trish McKay	
Morning Service bible readers and family prayer leaders, communion stewards	Geoff Harding	Roster system. See Geoff to volunteer.
Morning Tea Coordinator (morning service)	Liz Jarvis	See Liz to volunteer or Christine Hosking
Music teams (for services)	Krystle Siers	See also 'Worship'
Mystery Tour	Janet Sibley	Day mystery tours in local area once or twice a year
Office - For Office Support and Office Staff: Samantha Junor (Office Manager), Trish McKay (Office Assistant), Angela Ede (Finance Officer), Elizabeth Harding (Executive Assistant).		
Pastoral Search Committee	Paul Hazell (Chair)	Committee is Paul Hazell (Board rep); Ollie Aldric, Laurent Cretegny, Nick Maill, Janet Sibley, Rhonda Swan, Jim Wallace
Prayer	Trish McKay	
Preaching program	Interim Pastor (Andy McConaghy)	Interim Pastor (Andy McConaghy); sometimes others.
Rosters (morning service)	Church office (Sam Junor) and Geoff Harding	Prayer in AM service – Geoff Harding Bible reading in AM service – Geoff Harding Communion in AM service – Geoff Harding Lock Up – Sam Junor, Office All other rosters as per ministry team in liaison with Sam Junor in the Church office.
Safe church (vulnerable people protection system)	David Chan (for coordination) and Mike Perry for related office admin)	Legal oversight from Interim Pastor. Administration by David Chan and office staff

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Safe church Reporting officer	Interim Pastor	This is a legal requirement. Actual administration is run by David Chan. Any concerns should be referred to the interim Pastor or the Church Secretary.
Seniors Ministry in Nursing Homes	John Williams	Looking for some 'younger' than 80 years old people who are interested in this (with a view to succession planning for the future).
Sound and Video for Services (Worship Ministry)	Tim Siers	For both morning and evening services
Stations of the Cross annual event	Tim and Krystle Siers	Event
Support for Care Worker (Christine Hosking)	Mike Perry + Interim Pastor	
Troubleshooting for administration issues	Mike Perry	
Website	David Sibley	
Weddings	Interim Pastor or qualified minister of couple's choice (if from another church)	
Welcoming	Elizabeth Harding	Roster
Workplace Health and Safety	Mike Perry for related office admin)	Legal oversight from Church Secretary. Implementation by Facilities Ministry Leader and church office.
Worship [inc. music in services]	Krystle Siers	Morning services and evening services
Youth (Edge and Thrive)	Jacinta Mayne	We are currently looking for a Youth Pastor. In the meantime, Jacinta is organising the Edge and Thrive groups).